



YOUR NEXT BREAKTHROUGH
IS JUST ONE THOUGHT AWAY.

AV NEEDS

Audio-Visual

- Nancy typically arrives one hour before her presentation to complete an AV check.
- She prefers to use her own laptop, but is happy to provide slides in advance if you prefer them to be loaded onto the conference computer.
- Her preferred setup includes a wireless lavalier microphone, a vocal microphone on a stand, a slide advancer remote, and an input to connect her guitar to the house sound system.

Slides & Handouts

- Nancy prefers not to convert her slides to a uniform conference template.
- Her full slide deck is available for attendee distribution upon request.
- Nancy owns and retains all rights to her materials and content, which may not be reproduced without prior permission.



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AV NEEDS

Recordings & Photos

- Attendees should feel free to take as many photos as they'd like while Nancy is speaking.
- If recording, please test sound pickup in advance to ensure audio quality and avoid projection interference.
- Nancy may also record the session for her own promotional or social media use, unless otherwise agreed in advance.

Sound Tech Notes

- Toward the end of her speech, Nancy will perform a short guitar piece. She will first mute her lavalier mic and then manually turn on the standing vocal mic, at which point her guitar input should be activated.
- When she is finished, Nancy will turn off the standing vocal mic and unmute her lavalier mic before returning her guitar to the stand, at which point the guitar input can be muted.